

Mayor
Kenneth Romney

West Bountiful City

City Council
James Ahlstrom
James Bruhn
Debbie McKean
Mark Preece
Dave Tovey

550 North 800 West
West Bountiful, Utah 84087

Phone (801) 292-4486
FAX (801) 292-6355

**Interim City
Administrator
City Recorder/Auditor**
Heidi Voordeckers

Chief of Police
Todd Hixson

City Engineer
Ben White

City Treasurer
Mindi Tullis

CITY COUNCIL MEETING

NOTICE IS HEREBY GIVEN THAT THE WEST BOUNTIFUL CITY COUNCIL WILL HOLD A CITY COUNCIL MEETING ON TUESDAY, JULY 16, 2013 AT 7:30 PM – 550 NORTH 800 WEST, WEST BOUNTIFUL CITY.

Invocation/Thought by Invitation
Pledge of Allegiance - James Ahlstrom

Agenda

1. Accept Agenda
2. Public Comment (two minutes per person) or if a spokesperson has been asked by a group to summarize their comments, five minutes will be allowed
3. Consider approval of the contract for City Administrator and schedule Mr. Duane Huffman to be appointed the West Bountiful City Administrator on August 6, 2013
4. Public Hearing to receive public comment regarding a request to vacate a ten foot rear yard easement on the property located at 849 West 550 North, 7:40 p.m. (or as soon thereafter as agenda allows).
5. Consider approval of Resolution 313-13, vacating a rear yard easement for a home at 849 W 550 North
6. Consider approval of Ordinance 353-13, amending Chapter 12, Streets, Sidewalks, and Public Places, of the West Bountiful Municipal Code to clarify language and add restrictions for excavation of new roads
7. Consider approval of election poll workers for the 2013 Municipal Election
8. Engineers Report
9. Planning Commission Report
10. Police Report
11. Administrative Report
12. Public Works Report
13. Mayor/Council Reports
14. Approval of Minutes of the July 2, 2013 City Council Meeting
15. Possible closed meeting for the purpose of discussing items as allowed, pursuant Utah Code Annotated 52-4-205.
16. Possible action following closed meeting
17. Adjourn

According to the American's with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during the meeting may contact Heidi Voordeckers, City Recorder/Auditor, at (801) 292-4486. Any residents or property owners in West Bountiful City may offer a prayer or thought at the City Council Meetings. Please notify Heidi Voordeckers of this desire twenty-four (24) hours before the meeting.

This agenda has been posted and delivered to the City Council and sent to the Clipper Publishing Company on July 11, 2103.

**PROOF OF
PUBLICATION**

Davis Clipper

United States of America

State of Utah §

County of Davis

On this day of July 5, 2013, I,
Rebecca Jamieson, certify that the attached
document, is a true, exact, complete and
unaltered copy made by me of

Public Hearing Notice

Property located at 849 West 550 North

as published in the Davis Clipper, and that to
the best of my knowledge, the document is
neither a public record nor a publicly
recorded document.

This notice was first published in the
Davis Clipper in its issue dated the 4th
day of July 2013, and was published on
Thursday(s) in the issues of said newspaper,
for 0 week(s) thereafter, the full period of 1
insertion(s) the last publication thereof being
in the issue dated the 4th day of July 2013.
This notice posted on *UtahLegals.com*. was
scheduled for July 4-16, 2013.

Witness my hand and official seal.

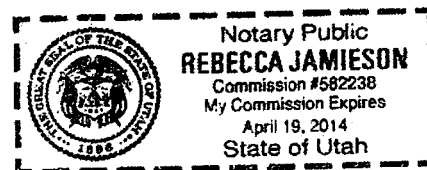
PUBLIC HEARING NOTICE

Notice is hereby given of a
public hearing to be held by the
West Bountiful City Council on
Tuesday, July 16, 2013 at 7:40
p.m. (or as soon thereafter as
agenda allows) at the City offices
located at 550 North 800 West.

The purpose of the hearing is to
receive public comment regard-
ing a request to vacate a ten
foot rear yard easement on the
property located at 849 West 550
North, West Bountiful, Utah.

All interested parties are invited
to attend. Written comments
may be submitted prior to the
meeting.

Heidi Voordeckers
City Recorder / Auditor
C-340 7/4



Rebecca Jamieson

Notary Public
Residing at Bountiful, Utah
Commission expires April 19, 2014

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Kenneth Romney

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This agenda has been posted and delivered to the City Council and sent to the Clipper Publishing Company on July 11, 2103.

WEST BOUNTIFUL CITY

RESOLUTION #313-13

A RESOLUTION OF THE WEST BOUNTIFUL CITY COUNCIL AUTHORIZING THE CITY MAYOR TO EXECUTE THE VACATION OF A PUBLIC UTILITY EASEMENT LOCATED AT 849 WEST 550 NORTH.

WHEREAS, West Bountiful City has been petitioned by the abovementioned property owner to vacate a portion of the rear yard easements for the purpose of building a garage; and

WHEREAS, a public notice was published in the July 5, 2013 edition of the Davis County Clipper; and

WHEREAS, a public hearing was held on July 16, 2013 to receive public comment concerning the vacation of a portion of the easement.

NOW THEREFORE, BE IT RESOLVED by the City Council of the West Bountiful City as follows:

The West Bountiful City Council, having heard all arguments for and against the release of the utility easement, approve the release and hereby authorizes the City Mayor to execute the RELEASE OF EASEMENT for the property located at 849 West 550 North.

EFFECTIVE DATE. This resolution shall take effect immediately upon receipt of releases from the public utility agencies.

Passed and approved by the City Council of West Bountiful City this 16th day of July, 2013.

Ken Romney, Mayor

Attest:

Heidi Voordeckers, City Recorder/Auditor

When Recorded Return to:
West Bountiful City
550 North 800 West
West Bountiful, UT 84087

RELEASE OF UTILITY EASEMENT
849 West 550 North
Tax ID: 06-133-0039

West Bountiful City Corporation, a municipal corporation and political subdivision of the state of Utah, for a sum of Ten Dollars (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, hereby disclaims and releases any rights, title, or interest it may have in and to all public utility easements within a part of Lot 25 of the Western Estates Subdivision located in the Northwest Quarter of Section 24, Township 2 North Range 1 West, Salt Lake Base and Meridian on file in the Davis County Recorder's Office, being more particularly described as:

*Beginning at a point North 18°04'29" West 3.15 feet from the southwest corner of Lot 25 feet of the Western Estates Subdivision, West Bountiful City, Davis County, Utah thence
North 18°04'29" West 7.36 feet along the west lot line;
Thence North 89°54'05" East 85.18 feet to the east lot line;
Thence South 10°53'14" West 7.13 feet along the east lot line;
Thence South 89°54'05" West 81.55 feet to the point of beginning.*

This Release of Utility Easement was authorized by action of the West Bountiful City Council at the regularly scheduled Council meeting on July 16, 2013.

WEST BOUNTIFL CITY

Ken Romney, Mayor

Attest:

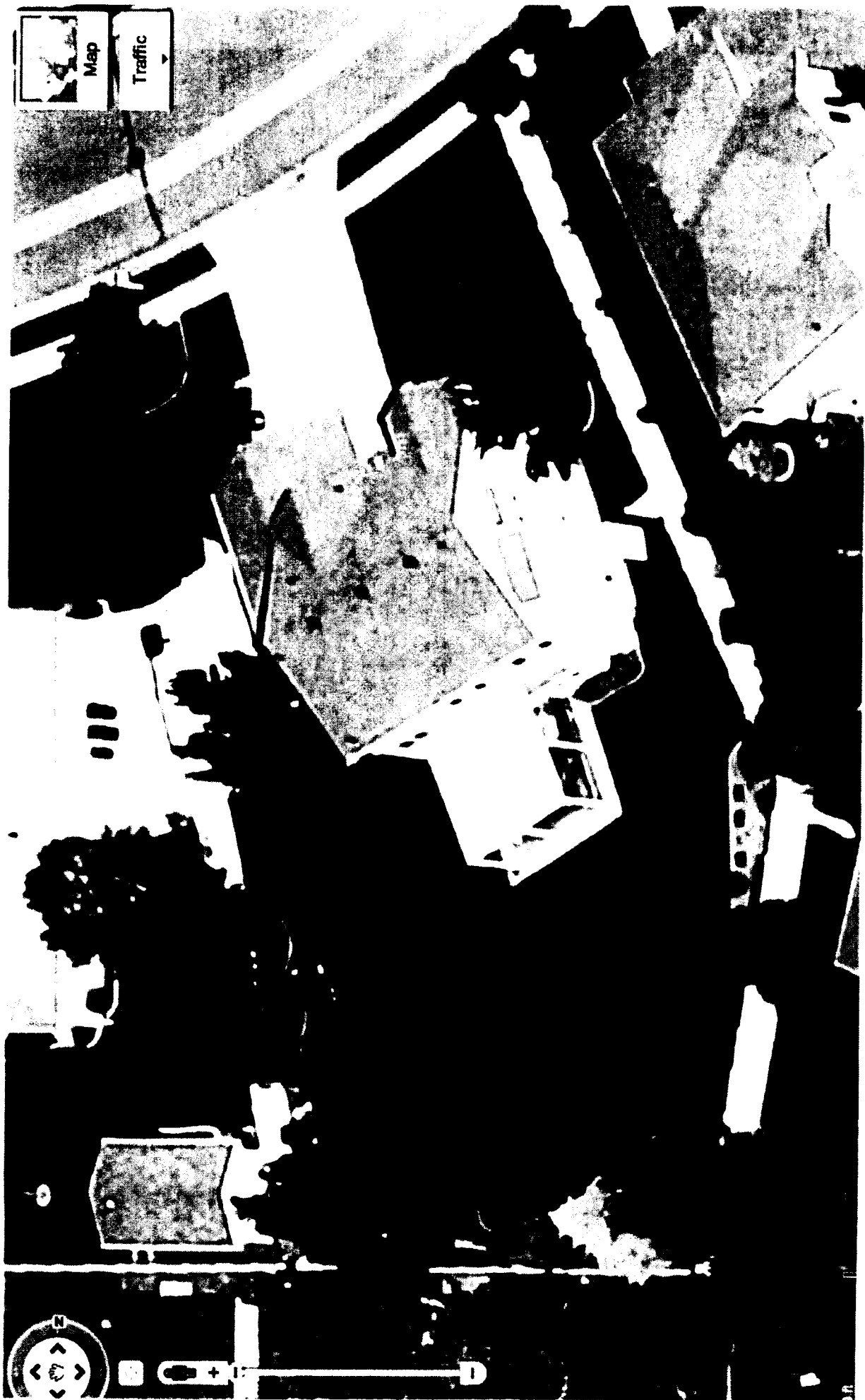
Heidi Voordeckers, City Recorder

State of Utah §
County of Davis

On the ____ day of July, 2013, personally appeared before me Ken Romney and Heidi Voordeckers, who duly acknowledged that they are the Mayor and Recorder, respectively, of West Bountiful City, and that they were authorized by resolution of the City Council to execute this Release of Easement on behalf of West Bountiful City.

Notary Public





Memorandum

Date: July 11, 2013

To: Mayor, City Council

From: Ben White, Steve Maughan, Cathy Brightwell

RE: Excavation Restrictions in Title 12

Following your direction earlier this year and a public hearing on April 23, 2013 at which no comments were received, the Planning Commission discussed Chapter 12 - Streets, Sidewalks and Public Places and proposed modifications to include excavation restrictions for newly constructed streets and clarification of authorization levels.

The Planning Commission draft was discussed at your meeting on July 2, and an additional change regarding obstructions to sidewalks was requested. Steve Doxey has reviewed the document and his comments have been incorporated in the attached draft.

WEST BOUNTIFUL CITY

ORDINANCE #353-13

AN ORDINANCE AMENDING CHAPTER 12, STREETS, SIDEWALKS AND PUBLIC PLACES, OF THE WEST BOUNTIFUL MUNICIPAL CODE TO CLARIFY EXISTING LANGUAGE AND AUTHORIZATION LEVELS, AND ADD RESTRICTIONS FOR EXCAVATION OF NEW ROADS.

WHEREAS, the West Bountiful City Council recognizes the need for regular review of building regulations including those pertaining to streets, sidewalks and public places; and

WHEREAS, modifications are necessary to update and clarify existing language to more closely reflect intended processes and policies, and

WHEREAS, new restrictions are appropriate to protect streets from untimely excavations, and

WHEREAS, the West Bountiful Planning Commission held public hearings, after proper notice, on April 23, 2013 and received no objection to the proposed changes.

NOW, THEREFORE BE IT ORDAINED BY THE GOVERNING BODY OF WEST BOUNTIFUL CITY, UTAH, THAT CHAPTER 12 STREETS, SIDEWALKS AND PUBLIC PLACES IS AMENDED AS INDICATED IN ATTACHED EXHIBIT A.

This ordinance will become effective upon signing and posting.

Adopted this 9th day of July, 2013.

By: _____
Ken Romney, Mayor

Attest:

Heidi Voordeckers, City Recorder

Voting by the City Council:	Aye	Nay
Councilmember Ahlstrom	_____	_____
Councilmember Bruhn	_____	_____
Councilmember McKean	_____	_____
Councilmember Preece	_____	_____
Councilmember Tovey	_____	_____

Title 12 STREETS, SIDEWALKS AND PUBLIC PLACES

Chapters:

12.04 Construction and Repair

12.08 Excavations in Public Rights-Of-Way

12.12 Obstructions

12.16 Use of Streets and Sidewalks

12.20 Shade Trees

12.24 City Parks

12.28 Landscape Requirements

Chapter 12.04 CONSTRUCTION AND REPAIR

Sections:

12.04.010 Streets and sidewalks constructed by individuals.

12.04.020 Responsibility for repair of certain street improvements.

12.04.010 Streets and sidewalks constructed by individuals.

It is unlawful for any person, either as owner, agent, contractor or employee, to construct any street or sidewalk in the public right of way unless a permit to do so is first obtained from the City, and unless such street or sidewalk is constructed to lines, grades and specifications established by the city council or unless special permission to deviate from such lines, grades and specifications is first obtained from the city council.

All such streets and sidewalks shall be constructed under the supervision of an inspector to be appointed by the City, but the cost of indicating grade and lines shall be borne by the person constructing the street or sidewalk.

12.04.020 Responsibility for repair of certain street improvements.

Whenever curbs, gutters, sidewalks or driveway approaches within the City are in need of repair, as determined by the city engineer, the cost of such repairs shall be borne and paid as follows:

- B. Excavation restrictions shall be imposed for five (5) years on newly constructed or reconstructed streets and on streets that have been overlaid.
- C. The City shall publish, or cause to be published, on or before December 31 of each year, a notice advertising the intent to impose excavation restrictions relating to portions of the public right of way which will be under construction during the next succeeding calendar year. The notice shall be published at least once each week for three (3) consecutive weeks in a newspaper of general circulation, which is used by the City for the publication of legal notices; as long as the first publication occurs on or before December 31. In addition, such notice shall be mailed by the City to each person who has requested such notice in writing. Such notice shall describe: 1) the nature of the project giving rise to the restriction; 2) the portion of the public right of way affected by the restriction; 3) the effective date of the restriction; 4) the duration of the restriction; and 5) the nature of the restriction. The notice shall invite all potential users to whom the restriction will apply to participate in the project in the manner described in the notice, which may include: 1) locating facilities in the same trench as an applicant, 2) sharing the cost of joint facilities with such applicant, 3) collocating facilities within a common conduit, 4) entering into lease arrangements with the applicant for use of facilities, 5) constructing separate facilities in the project area within the same time frame, 6) otherwise cooperating in a manner mutually agreeable to such users, or 7) participating in the project in such manner as the city engineer determines shall be in the best interests of the City. All collocations shall comply with applicable building and safety codes or requirements. Such notice shall further provide that all interested users must file a permit application with the city engineer not later than six (6) weeks prior to the estimated date of commencement of construction of the proposed project.

12.08.040 Exceptions To Excavation Restrictions

- A. The city council may temporarily or permanently suspend an excavation restriction for any of the following reasons:
 - 1. To permit work to be performed by the city;
 - 2. To permit emergency repair work, or, at the recommendation of the city engineer, work which could not reasonably have been anticipated by the applicant at the time of publication of the notice described in Section 12.080.030(C);
 - 3. Excess capacity no longer exists in the restricted portion of the public right of way;
 - 4. To permit the installation of service laterals, the need for which could not have been reasonably anticipated at the time of publication of the notice described in Section 12.080.030(C); or
 - 5. Suspension of the restriction is otherwise in the City's best interest.
- B. The fee for an excavation permit shall be four times the normal amount for work performed during the first half of the restriction period, and two times the normal amount for work performed during the second half of the restriction period.

- C. The terms of an excavation permit granted during the restriction period (in addition to those required under this chapter) shall be determined by the city engineer based on best engineering practices and in the best interests of the City. As examples, these terms may include trenchless excavation techniques, flowable fill for backfill, seamless asphalt repair or oversized street surface repairs.

12.08.050 Emergency Work

- A. Any person maintaining pipes, lines or other facilities in the public right of way may proceed with work upon existing facilities without a permit when emergency circumstances demand the work to be done immediately, provided a permit could not reasonably and practicably have been obtained beforehand.
- B. In the event that emergency work is commenced on or within any public right of way of the City during regular business hours, the city public works department shall be notified within one-half ($\frac{1}{2}$) hour from the time the work is commenced. The person commencing and conducting such work shall take all necessary safety precautions for the protection of the public and the direction and control of traffic, and shall ensure that work is accomplished according to the engineering regulations, the "Manual on Uniform Traffic Control Devices," and other applicable laws, regulations and generally accepted industry practices.
- C. Any person commencing emergency work in the public right of way during non-business hours without a permit shall immediately thereafter apply for a permit or give notice during the first hour of the first regular business day on which City offices are open for business after such work commenced. A permit may be issued retroactive to the date the work commenced.

12.08.060 Denial or revocation of permit.

Failure on the part of any person to comply with any of the conditions of the bond provided for in Section 12.08.020, or any other provision of this chapter, shall be sufficient reason for the City to refuse or to revoke a permit to excavate in the public streets or rights of way of the City. If any of the provisions of the bond or of this chapter are violated or not observed, the City may do all things necessary or proper to repair such public street or right of way at the expense of the person making the excavation.

12.08.070 Street to be restored to normal condition.

It is unlawful for any person having made an excavation in any public street or right of way, whether under permit or franchise, to fail, neglect or refuse for a period of five days after notice from the City or its authorized representative to restore the street or way to its normal condition.

12.08.080 Barricades necessary.

It is unlawful for any person by or for whom any excavation is made in a public street or right of

way to fail to cause a barricade, rail or other sufficient fence to be placed so as to enclose such excavation, including any excavated dirt, gravel or other material, and to maintain such barricade during the whole time for which such excavation continues. It is unlawful for any person to fail to have lighted lanterns or some other proper and sufficient lights affixed to parts of such barricade, or in some proper manner over or near

the excavation, and over and near the excavated dirt, gravel or other material. These lights shall be illuminated from twilight to dawn of every night during the period of excavation. Furthermore, it is unlawful for any person willfully, maliciously or wantonly and without legal excuse, to extinguish, remove or diminish the lights or to tear down or remove any rail, fence or barricade fixed in accordance with this section.

Chapter 12.12 OBSTRUCTIONS

Sections:

12.12.010 Building line on street.

12.12.020 Location of poles on streets.

12.12.030 Height of awnings, porches and signs.

12.12.010 Building line on street.

No building or house erected on the boundary or edge of any street, lane, avenue or alley of this city shall extend further into the street than the outer edge of the lot or the inner edge of the sidewalk.

12.12.020 Location of poles on streets.

All sign posts, telegraph, telephone or light poles, awnings, porch posts or other obstructions shall be set at the outer edge of the sidewalk at such places as the City may designate. No pole stubs shall be set on any telegraph, telephone, or light poles which are located on a public street or sidewalk within the City.

12.12.030 Height of awnings, porches and signs.

All awnings, porch tops, and sign boards crossing or extending over any sidewalk in this city must be at least eight feet above the grade of the sidewalk, unless otherwise provided in the land use ordinance.

Chapter 12.16 USE OF STREETS AND SIDEWALKS

Sections:

12.16.010 General provisions.

12.16.020 Depositing material on streets and sidewalks prohibited.

12.16.010 General provisions.

- A. It is unlawful for any person to destroy, deface or in any manner injure any public street or sidewalk.
- B. It is unlawful for any person to drag, tow or otherwise convey upon the streets of the City any stumps, trees, junk, machinery, or other matter which injures the street or which constitutes more than ordinary wear upon the street.

12.16.020 Depositing material on streets and sidewalks.

- A. It is unlawful for any person intentionally or carelessly to throw, cast, put onto, drop or permit to fall from a vehicle and remain in any street, gutter, sidewalk or public place any stones, gravel, sand, coal, dirt, manure, garbage, leaves, lawn or hedge clippings or rubbish of any kind, or any other substance which shall render such highway or sidewalk unsightly or shall interfere with travel.
- B. It is unlawful to obstruct the sidewalks, crosswalks, or streets of this city. However, the city engineer may grant special permission to place obstructions on sidewalks or streets when necessary to improve the same or to provide protection during the course of any construction.
- C. Exception. Temporary covering of concrete with dirt to prevent breakage while traversing over the concrete with heavy equipment during construction and/or improvement projects on adjoining property is allowed.
- E. Penalty for violation of this section: see Section 1.16.010.

Title 12 STREETS, SIDEWALKS AND PUBLIC PLACES

Chapters:

12.04 Construction and Repair

12.08 Excavations in Public Rights-Of-Way

12.12 Obstructions

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12.20 Shade Trees

12.24 City Parks

12.28 Landscape Requirements

Chapter 12.04 CONSTRUCTION AND REPAIR

Sections:

12.04.010 Streets and sidewalks constructed by individuals.

12.04.020 Responsibility for repair of certain street improvements.

12.04.010 Streets and sidewalks constructed by individuals.

It is unlawful for any person, either as owner, agent, contractor or employee, to construct any street or sidewalk in the public right of way unless a permit to do so is first obtained from the City, and unless such street or sidewalk is constructed to lines, grades and specifications established by the city council or unless special permission to deviate from such lines, grades and specifications is first obtained from the city council.

All such streets and sidewalks shall be constructed under the supervision of an inspector to be appointed by the City, but the cost of indicating grade and lines shall be borne by the person constructing the street or sidewalk.

12.04.020 Responsibility for repair of certain street improvements.

Whenever curbs, gutters, sidewalks or driveway approaches within the City are in need of repair, as determined by the city engineer, the cost of such repairs shall be borne and paid as follows:

- A. Repairs Required by Act or Omission. Whenever damage has been caused to any curb, gutter, sidewalk or driveway approach, or such improvements are in need of repair as a result of the act or omission of any person, the cost of such repairs shall be payable by such person.
- B. Ordinary Repairs. Whenever the curbs, sidewalks or driveway approaches require ordinary repairs, as determined by the city engineer, the cost of such repairs shall be payable by the City.
- C. Extraordinary Repairs. Whenever curbs, gutters, sidewalks or driveway approaches require extraordinary repairs, as defined in the City Design Standards~~determined by the city engineer~~, the landowner abutting the portion of the curbs, gutters, sidewalks or driveway approaches requiring such repairs shall be liable for one-half of the cost of such repairs; provided, however, that if the City, at its option, removes and disposes of the curbs, gutters, sidewalks or driveway approaches requiring repair, the abutting landowner shall be liable for the cost of installation of the new curbs, gutters, sidewalks or driveway approaches.

A levy of assessment may be made by the City upon those portions of the land abutting the sections of curbs, gutters, sidewalks or driveway approaches requiring extraordinary repairs and benefited by the repair thereof, as determined by the city engineer.

- D. Definitions. The terms "ordinary repairs" and "extraordinary repairs," as used in this section, are defined as follows:

"Ordinary repairs" When it is not necessary to replace any portion or section of curbs, gutters, sidewalks and driveway approaches in order to bring such improvements to an operational standard, then such repairs shall be deemed ordinary repairs.

"Extraordinary repairs" When it is necessary to replace any portion or section of curbs, gutters, sidewalks and driveway approaches in order to bring such improvements to an operational standard, then such repairs shall be deemed extraordinary repairs.

- E. ~~Hearing~~Appeal. Any property owner or other person referred to in this section who shall be aggrieved by any determination of the city engineer made pursuant to the provisions of this section shall be entitled to ~~a hearing thereon~~ appeal the determination in accordance with the provisions of Chapter 2.64.

Chapter 12.08 EXCAVATIONS IN PUBLIC RIGHTS-OF-WAY

Sections:

12.08.010 Permit required.

12.08.020 Application and bond.

12.08.030 Council may refuse or revoke permit.

12.08.040 Street to be restored to normal condition.

12.08.050 Barricades necessary.

12.08.010 Permit required.

It is unlawful for any person to make any excavation in any public street or right of way in the City, or remove any pavement or other material forming any street or improvement thereon without a permit from the City council.

12.08.020 Application and bond.

- A. No permit for any street excavation shall be issued until written application has been made to the City, which application shall be signed by the applicant or his or her agent. This permit shall not be issued unless the application is accompanied by a fee in an amount which shall be established periodically by resolution of the city council. The application shall state the location of the proposed excavation, its nature and extent, the purposes for which the excavation is necessary, the manner in which it shall be accomplished, the means to be employed to permit the unobstructed flow of traffic, and the length of time the excavation will remain.
- B. Excavation permits shall not be issued until the applicant has filed with the ~~eCity council~~ a bond with sureties approved by the ~~eCity council~~ as hereinafter provided. In lieu of a bond, the applicant may deposit with the City a sum which shall be set periodically by resolution of the city council; ~~provided the excavation does not exceed ten (10) feet in length in any direction in the street or way.~~ The excavation permit shall be subject to the condition that the person responsible for making the excavation will:
 1. Hold a valid contractor's license from the state of Utah, and maintain adequate public liability insurance;
 2. Verify with the public works director or the utility companies concerned the location of all underground facilities which might be located within the limits of the excavation and will be responsible for, and will repair or pay for any damage to such underground facilities;
 3. Not close any public street or right of way or prevent or restrict the flow of traffic without first obtaining permission from the ~~eCity council~~;
 4. Erect and maintain about the excavation, during the excavation and until the street is restored to its normal condition, sufficient guards, signals, barricades and lights to prevent accidents;
 5. As soon as reasonably possible after the completion of the work, restore the street to the same condition in which it existed prior to the excavation, including the removal of rocks, dirt, rubbish and all other materials from the street which exist as a result of excavation,

and be responsible for maintaining the surface of the excavated area from settlement and deterioration for a period of three years after first restoration;

6. In cases where the excavation is through asphalt or cement or beneath stone blocks, make the cut perpendicular at the sides and ends from the surface for the full length and width of all excavations to the necessary depth;
 7. Notify the public works director at least four hours prior to backfilling, indicating the time the trench is to be backfilled;
 8. Not permit any excavation to remain open in any street for a period of more than ten (10) days, or such lesser period as may be provided for in the permit;
 9. Be responsible for maintaining ~~and guarding~~ the excavation area for a period of three years after first restoration;
 10. Backfill according to the City's standard specifications;
 11. In cases when excavation is done by machine, excavate with either a trenching machine or pull shovel which does not have cleats, spikes or other protruding parts which will come in contact with the street surface when such machine is in motion, and which will not have a cutting width of greater than forty (40) inches;
 12. Indemnify, defend, and hold the City harmless the City from any and all claims, liability, demands or damages for any and all injury to persons or property arising in any manner out of or by reason of such excavation; and
 13. ~~Respond to~~ Pay the City's ~~in~~ damages for any failure to conform to ~~any or all of the~~ requirements set forth in this section.
- C. It is the intent of this title to hold franchised utilities responsible for all excavations, backfilling and paving. To this end all such work, whether done by a private or public entity, shall be commenced only pursuant to the issuance of an excavation permit as set forth in these ordinances. Curbs and fills shall be constructed according to standards established by the City and shall be subject to City approval, evidenced by a release of responsibility signed by the city engineer after approval by the city council. (Ord. 329-11)
- D. The bond required herein shall be a corporate surety bond issued by a licensed surety in an amount sufficient to guarantee restoration of such public street or right of way to its original condition, as determined by the city council. However, any person operating in or using any of the public streets or rights of way under a franchise, or any person who, in the pursuit of his or her regular calling, has frequent occasion to open or make excavations in the public streets or rights of way, may file a corporate surety bond in a sum established periodically by resolution of the city council. This bond, once filed, shall cover all excavations made for a period of one year from date of filing. The ~~city council~~ city council may waive the requirement of a bond when the applicant is a municipal corporation or political subdivision. These bond proceeds shall be refunded to the applicant upon satisfactory compliance with the conditions upon which such deposit was made as provided above.

12.080.030 Excavation Restrictions NEW

- A. The City may impose excavation restrictions on portions of the public right of way, as provided in subsection B of this section. Except as provided in section 12.080.040 of this chapter, the city engineer shall not issue a permit for any portion of the public right of way subject to an excavation restriction contrary to the terms of such restriction.
- B. Excavation restrictions shall be imposed for ~~seven~~ five (75) years on newly constructed or reconstructed streets and ~~five~~ (5) years on streets that have been overlaid.
- C. The City shall publish, or cause to be published, on or before December 31 of each year, a notice advertising the intent to impose excavation restrictions relating to portions of the public right of way which will be under construction during the next succeeding calendar year. The notice shall be published at least once each week for three (3) consecutive weeks in a newspaper of general circulation, which is used by the City for the publication of legal notices; as long as the first publication occurs on or before December 31. In addition, such notice shall be mailed by the City to each person who has requested such notice in writing. Such notice shall describe: 1) the nature of the project giving rise to the restriction; 2) the portion of the public right of way affected by the restriction; 3) the effective date of the restriction; 4) the duration of the restriction; and 5) the nature of the restriction. The notice shall invite all potential users to whom the restriction will apply to participate in the project in the manner described in the notice, which may include: 1) locating facilities in the same trench as an applicant, 2) sharing the cost of joint facilities with such applicant, 3) collocating facilities within a common conduit, 4) entering into lease arrangements with the applicant for use of facilities, 5) constructing separate facilities in the project area within the same time frame, 6) otherwise cooperating in a manner mutually agreeable to such users, or 7) participating in the project in such manner as the city engineer determines shall be in the best interests of the City. All collocations shall comply with applicable building and safety codes or requirements. Such notice shall further provide that all interested users must file a permit application with the city engineer not later than six (6) weeks prior to the estimated date of commencement of construction of the proposed project. ~~Nothing herein shall require the city engineer to publish notice of an excavation restriction which applies to only one user, provided that written notice of such excavation restriction is mailed or otherwise provided to such user.~~

12.080.040 Exceptions To Excavation Restrictions

- A. The city council ~~shall~~ may temporarily or permanently suspend an excavation restriction for any of the following reasons:
 - 1. To permit work to be performed by the city;
 - 2. To permit emergency repair work, or, at the recommendation of the city engineer, work which could not reasonably have been anticipated by the applicant at the time of publication of the notice described in Section 12.080.030(C);
 - 3. Excess capacity no longer exists in the restricted portion of the public right of way;

4. To permit the installation of service laterals, the need for which could not have been reasonably anticipated at the time of publication of the notice described in Section 12.080.030(C); or
 5. Suspension of the restriction is otherwise in the City's best interest.
- B. ~~If an~~The fee for an excavation permit ~~is granted during the restricted period the permit fee shall be four times the normal amount if the~~for work is to be performed in ~~in~~during the first half of the restricted ~~ion~~period. ~~The permit fee shall be~~and two times the normal amount ~~for~~for work which will occur ~~performed in~~during the second half of the restricted ~~ion~~period.
 - C. The terms of an excavation permit granted during the restriction period (in addition to those required under this chapter) shall be determined by the city engineer based on best engineering practices and in the best interests of the City. As examples, these terms may include trenchless excavation techniques, flowable fill for backfill, seamless asphalt repair or oversized street surface repairs.

12.080.050 Emergency Work

- A. Any person maintaining pipes, lines or other facilities in the public right of way may proceed with work upon existing facilities without a permit when emergency circumstances demand the work to be done immediately, provided a permit could not reasonably and practicably have been obtained beforehand.
- B. In the event that emergency work is commenced on or within any public right of way of the City during regular business hours, the city engineer ~~public works department~~ shall be notified within one-half ($\frac{1}{2}$) hour from the time the work is commenced. The person commencing and conducting such work shall take all necessary safety precautions for the protection of the public and the direction and control of traffic, and shall ensure that work is accomplished according to the engineering regulations, the "Manual on Uniform Traffic Control Devices," and other applicable laws, regulations and generally accepted industry practices.
- C. Any person commencing emergency work in the public right of way during non-business hours without a permit shall immediately thereafter apply for a permit or give notice during the first hour of the first regular business day on which City offices are open for business after such work commenced. A permit may be issued retroactive to the date the work commenced, ~~at the discretion of the city engineer~~.

12.08.060 Denial or revocation of permit.

Failure on the part of any person to comply with any of the conditions of the bond provided for in Section 12.08.020, or any other provision of this chapter, shall be sufficient reason for the City to refuse or to revoke a permit to excavate in the public streets or rights of way of the City. If any of the provisions of the bond, or of this chapter, are violated or not observed, the ~~e~~City ~~council~~ may do all things necessary or proper to repair such public street or right of way at the expense of the person making the excavation.

12.08.070 Street to be restored to normal condition.

It is unlawful for any person having made an excavation in any public street or right of way, whether under permit or franchise, to fail, neglect or refuse for a period of five days after notice from the City or its authorized representative to restore the street or way to its normal condition.

12.08.080 Barricades necessary.

It is unlawful for any person by or for whom any excavation is made in a public street or right of

way to fail to cause a barricade, rail or other sufficient fence to be placed so as to enclose such excavation, including any excavated dirt, gravel or other material, and to maintain such barricade during the whole time for which such excavation continues. It is unlawful for any person to fail to have lighted lanterns or some other proper and sufficient lights affixed to parts of such barricade, or in some proper manner over or near the excavation, and over and near the excavated dirt, gravel or other material. These lights shall be illuminated from twilight to dawn of every night during the period of excavation. Furthermore, it is unlawful for any person willfully, maliciously or wantonly and without legal excuse, to extinguish, remove or diminish the lights or to tear down or remove any rail, fence or barricade fixed in accordance with this section.

Chapter 12.12 OBSTRUCTIONS

Sections:

12.12.010 Building line on street.

12.12.020 Location of poles on streets.

12.12.030 Height of awnings, porches and signs.

12.12.010 Building line on street.

No building or house erected on the boundary or edge of any street, lane, avenue or alley of this city shall extend further into the street than the outer edge of the lot or the inner edge of the sidewalk.

12.12.020 Location of poles on streets.

All sign posts, telegraph, telephone or light poles, awnings, porch posts or other obstructions shall be set at the outer edge of the sidewalk at such places as the ~~chief of police, with the approval of the City council,~~ may designate. No pole stubs shall be set on any telegraph, telephone, or light poles which are located on a public street or sidewalk within the City.

12.12.030 Height of awnings, porches and signs.

All awnings, porch tops, and sign boards crossing or extending over any sidewalk in this city must be at least eight feet above the grade of the sidewalk, unless otherwise provided in the land use ordinance.

Chapter 12.16 USE OF STREETS AND SIDEWALKS

Sections:

12.16.010 General provisions.

12.16.020 Depositing material on streets and sidewalks prohibited.

12.16.010 General provisions.

- A. It is unlawful for any person to destroy, deface or in any manner injure any public street or sidewalk.
- B. It is unlawful for any person to drag, tow or otherwise convey upon the streets of the City any stumps, trees, junk, machinery, or other matter which injures the street or which constitutes more than ordinary wear upon the street.

12.16.020 Depositing material on streets and sidewalks.

- A. It is unlawful for any person intentionally or carelessly to throw, cast, put onto, drop or permit to fall from a vehicle and remain in any street, gutter, sidewalk or public place any stones, gravel, sand, coal, dirt, manure, garbage, leaves, lawn or hedge clippings or rubbish of any kind, or any other substance which shall render such highway or sidewalk unsightly or shall interfere with travel.
- B. It is unlawful to obstruct the sidewalks, crosswalks, or streets of this city, ~~including by permitting any gate or other obstruction to swing across any sidewalk.~~ However, the city engineer may grant special permission to place obstructions on sidewalks or streets when necessary to improve the same or to provide protection during the course of any construction.
- C. Exception. Temporary covering of concrete with dirt to prevent breakage while traversing over the concrete with heavy equipment during construction and/or improvement projects on adjoining property is allowed.
- E. Penalty for violation of this section: see Section 1.16.010.

2013 West Bountiful City Poll Worker List

Jennifer Cottle	(801)292-0847	Technician
Lucile Eastman	(801)292-0664	Receiving Clerk
Christine Harker	(801)298-7946	Provisional Clerk
Arline Mann	(801)292-1520	Poll Book Clerk
Maureen Rodabough	(801) 299-9043	Poll Manager

Pending

1

1 **West Bountiful City**

July 9 , 2013

2 **Planning Commission**

3 **Posting of Agenda** - The agenda for this meeting was posted on the State of Utah Public Notice
4 website and the West Bountiful City website, and sent to Clipper Publishing Company on July 5,
5 2013 per state statutory requirement.

6 **Minutes of the Planning Commission meeting of West Bountiful City held on Tuesday, July**
7 **9, 2013, at West Bountiful City Hall, Davis County, Utah.**

8

9

Those in Attendance:

10

11

MEMBERS PRESENT: Chairman Denis Hopkinson, , Alan
12 Malan, Mike Cottle, and Laura Charchenko.

13

14

MEMBERS/STAFF EXCUSED: Terry Turner.

15

16

STAFF PRESENT: Ben White (City Engineer), Cathy
17 Brightwell (Deputy Recorder) and Debbie McKean (Secretary).

18

19

VISITORS: Ryan and Ammon Ashby, Caitland Sawyer, Ann
20 Foos.

21

22 The Planning Commission Meeting was called to order at 7:30 p.m. by Chairman Hopkinson.
23 Ben White offered a thought.

24 **I. Accept Agenda**

25 Chairman Hopkinson reviewed the agenda. Laura Charchenko moved to accept the agenda as
26 presented. Alan Malan seconded the motion. Voting was unanimous in favor among members
27 present.

28 **Business Discussed:**

29 **II. Application for Conditional Use Permit to open a Kumon Learning Center at 135 North**
30 **500 West**

31 Commissioner's Packet included a memorandum dated July 5, 2013 regarding Conditional Use
32 Permit for Kumon Learning City from Cathy Brightwell, a Conditional Use Application and a
33 site plan. The memorandum stated the following information for the commissioner's review:

- 34 • Kumon Schools have been in business for over fifty years in 47 countries.
- 35 • Kumon has expanded in Utah opening 3 new centers in Davis County including Layton,
- 36 Clinton and West Bountiful.
- 37 • They would like to begin operation in August and would enroll 20-30 students. Each
- 38 student attends 2- thirty minutes one-on-one sessions per week with a maximum of 10-12
- 39 student in the building at one time.
- 40 • Offices will be open 11 a.m. to 7 p.m. Tuesday through Saturdays with classes held
- 41 between 3 p.m. - 7 p.m. four days a week.
- 42 • The number of students and staff expected to use the facility will not cause unusual
- 43 traffic or parking issues.

44 Cathy Brightwell introduce the Kumon Learning Center application which needs a Conditional
 45 Use according to our ordinance. Kaitlin is an assistant manager that is representing Penny
 46 (manager) who was unable to be here today. Initially parking and safety of the children was a
 47 concern, but after they met with the manager and learned of the dynamics of the school, all
 48 concerns were resolved. Current space is being remodeled to accommodate their needs.

49 Staff believes this request meets the requirements of Chapter 17.60 Conditional Uses and
 50 recommends approval of the Conditional Use Permit with findings that are allowed in our code.
 51 They recommend the permit to be issued subject to a Fire Marshall Inspection.

- 52 • Alan Malan asked if there was a need to have a separate fire inspection since it is
- 53 being remodeled and needs an inspection.
- 54 • Laura Charchenko and Mike Cottle had no comments or concerns.
- 55 • Chairman Hopkinson wanted an emergency exit plan in place (posted) and asked that
- 56 be part of the conditions of the motion.

57 **ACTION TAKEN:**

58 **Laura Charchenko moved to approved Conditional Use Application with the**
 59 **following findings and conditions 1) proposed use is desirable to provide a service**
 60 **that will contribute to the general well-being of neighborhood and community, 2)**
 61 **proposed use will not be detrimental to the health, safety, or general welfare of**
 62 **persons residing in the vicinity, or injurious to property in the vicinity, 3) proposed**
 63 **use shall not inordinately impact the streets in the area, and 4) proposed use will**
 64 **comply with the regulations specified in the C-G zoning ordinance, and with the**
 65 **conditiona that it pass a fire marshall and building inspection and implement an**
 66 **emergency exit plan knowledgeable to all parents. Alan Malan seconded the motion**
 67 **with the amendment to mark the emergency exits appropriately. Voting was**
 68 **unanimous in favor among members present.**

70 **III. Discussion of current yard regulations, particularly setback for attached decks.**

72 Chairman Hopkinson recapped the discussion which is a continuation of a previous discussion.
 73 A public hearing has been held on this proposal as required.

74

75 Commissioner's packets included a memorandum from Ben White/Cathy Brightwell regarding
 76 Setbacks-Particularly for Decks, dated July 5, 2013 announcing the research staff has done on
 77 other cities ordinances of this nature with an attachment of their findings.

78

79 • Laura Charchenko liked Syracuse's definition. Her concern is that we need to
 80 differentiate between covered and uncovered decks. She is reviewing information she
 received from Alan Malan prior to this meeting.

81

82 • Mike Cottle asked if there is a difference in footage between a covered and uncovered
 deck and the answer was negative.

83

84 • Alan Malan commented on the following and provided a handout of things to think about
 85 in regards to definitions, setbacks, etc. before making any decision to change this
 ordinance.

86

1. He suggested that the deck never be on a side facing a street

87

2. He likes that the floor of the deck not be higher than the highest floor elevation
 88 level of the principal dwelling structure.

89

3. Our ordinance is generous allowing up to 40% encroachment into the rear yard
 90 setback.

91

4. He suggests that an open deck attached to a dwelling unit project no more than 10
 92 feet into a rear setback, so long as the deck is located at least three (3) feet from
 93 the lot line.

94

5. Decks and landings attached to the principal structure must comply with the same
 95 minimum setback requirements as the principal structure except that attached
 96 decks only need to set back 22 feet from the rear lot line if their cumulative
 97 encroachment into the 30 foot front setback does not exceed 200 sq. ft.

98

6. Freestanding decks or landings located in the rear yard are typically permitted
 99 within 3 feet of the rear or side lot line.

100

Staff had a hard time finding specific regulations for decks and only had a few examples to give
 101 to the commission for their review.

102

Chairman Hopkinson commented that the information before them still has a lot of holes in
 103 them. Definitions need to be clarified and specifically defined if we want to proceed with the
 104 changes to this ordinance. He likes the parameters suggested but the formulas he feels makes
 105 the ordinance more complicated. Mr. Hopkinson liked Syracuse's language on item #2 being
 106 that it is a hard number used (10 feet). He noted that Syracuse's ordinance does lack the
 107 specifics of what the setback includes.

108

He suggested we keep working on the document, but feels that we are moving in the right
 109 direction with the proposals presented.

110

111 ACTION ITEMS:

112

- Alan Malan would like to move A. to definitions.

- **Chairman Hopkinson wants Staff to provide the Commission with a current ordinance without changes to work with.**

IV. Staff Report

- Golf Course parking lot under construction and scheduled to be finished by the end of this month.
- 700 West is putting in curb and gutter.
- 1100 West between 5th South and 4th North will be chip sealed on Friday.
- Chairman Hopkinson inquired about the seal on 400 North
- Cathy Brightwell noted that meet the candidates night will be held on July 30th, 2013.
- New City Administrator, Duanne Huffman from Kanab and will begin work on August 6th.
- There will be no meeting held for Planning Commission on July 22nd, 2013 if there are not applications that need immediate attention. August 13th will be Primary elections and there will be no meeting held.

V. Approval of Minutes dated June 25, 2013

ACTION TAKEN:

Alan Malan moved to approve of the minutes dated June 25, 2013 as corrected. Mike Cottle seconded the motion and voting was unanimous in favor among those members present.

VI. Adjournment

ACTION TAKEN:

Laura Charchenko moved to adjourn the regular session of the Planning Commission meeting. Alan Malan seconded the motion. Voting was unanimous in favor. The meeting adjourned at 8: 07 p.m.

DENIS HOPKINSON-CHAIRMAN

HEIDI VOORDECKERS/CITY RECORDER

DEBBIE MCKEAN /SECRETARY



West Bountiful Police Department

Department Summary

6/1/2013 to 6/30/2013

Arrests	15
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Adult	15
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Activities	1,080
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Admin	142
Assist	167
Community Relations	13
Investigation	27
K-9	33
Patrol	69
Property	6
Security	199
Service Call	63
Suspicious Activity	50
Traffic	297
Vehicle Accident	14

Shift Time and Percent Accounted	1315 hr. 12 min.	50.3%
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Crime Offenses	74
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ASSAULT	3
BURGLARY	3
DAMAGE PROPERTY	6
DANGEROUS DRUGS	6
FAMILY OFFENSE	6
FOUND/LOST PROPERTY	2
FRAUD	2
MISC SERVICES	1
MISSING PERSONS	3
OBSTRUCTION POLICE	1
PRIVACY VIOLATIONS	3
PUBLIC PEACE	1
SEX ASSAULT	1
STOLEN VEHICLE	1
THEFT	7
TRAFFIC OFFENSE	22
WARRANT SERVICE	6

Accidents	9
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Citation Violations

	187
Fix it	9
Misdemeanor	10
Not Applicable	11
Traffic	157

West Bountiful City Council Report June, 2013

Statistics reported are June only; the other information reported is collected between council meetings and may contain items from June and July.

Reserve Officer Program

Reserve Officer/Alcohol testing will take place July 20, 2013. It will consist of a physical fitness test, written test, observation and information retention writing example, and interview process. We have some good applicants and anticipate picking up some good officers.

Alcohol Officer Program

I spoke with Officer Woodall about his employment as an alcohol officer. He said he is starting to get settled in with Bountiful PD and would like to stay on with us.

Crossing Guards

Nothing to report

Personnel

Our 2013/2014 liquor enforcement funds were approved by the state. We will not know the amount received for this fiscal year until December.

As of July 1, 2013 Sergeant Adams and Smith officially take their place as supervisors. The process of training them has already started however; this will be a long process. We are seeing good things and anticipate great leadership from both of them.

Officer Erikson is officially now Detective Erikson. He will require specialized training in many areas that include homicide investigation, sex crimes, and forensic interviewing. Lt. Hamilton and Detective Erikson will be sharing the detective responsibilities and Det. Erikson will be assigned to work two days of patrol a week.

Officer Ellery will be assigned as the coordinate over the alcohol program. Sergeant Adams was over the program, but with his promotion he will have new responsibilities. Sergeant Adams will still be the supervisor over the program, but all the day to day work will be handled by Officer Ellery, allowing him the opportunity to develop his skills as a leader.

General Information

The past few months have been exceptionally busy with many different tasks. It appears things are starting to settle down and we can see the light at the end of the tunnel. It is our hope that by the end of July we can focus on those tasks that have been temporarily set aside during this busy time.

West Bountiful City Council Report June, 2013

The fireworks, parade, and safety fair all seem to have been a big success this year. The police department did not have any major issues during the holiday. I would like to thanks all the officers that helped make the safety fair a success. I want to especially thank Officer Corey Boyle for the time and effort he put into the safety fair.

The school lockdown committee went well. The school district now has a new plan they will be implementing throughout the county.

Chief Hixson will be starting the Masters program at the University of Utah.

Minutes of the Meeting of the City Council of West Bountiful City held on Tuesday, July 2, 2013 at West Bountiful City Hall, Davis County, Utah.

Those in Attendance

MEMBERS PRESENT: Mayor Kenneth Romney, James Ahlstrom, Mark Preece, James Bruhn, Dave Tovey, Debbie McKean.

STAFF PRESENT: Cathy Brightwell (Deputy Recorder), Ben White (City Engineer), Steve Maughan (Public Works Director), Chief Todd Hixson, Nathalie Ellingson (secretary). Heidi Voordeckers, Interim City Administrator and Recorder, was excused.

VISITORS: Alan Malan, Kelly Enquist, Cris Hogan, Kelly Herron

Called to Order: Mayor Kenneth Romney called this meeting to order at 7:36 pm

Invocation/Thought – James Bruhn gave a thought: “Don’t tear down any fences until you know why they were built.”

Pledge of Allegiance led by James Ahlstrom

1.
Accept Agenda

MOTION: James Bruhn moved to accept the agenda.

SECOND: Debbie McKean seconded the Motion.

PASSED: Voting was as follows:
James Ahlstrom – Aye
Mark Preece – Aye
James Bruhn – Aye
Dave Tovey – Aye
Debbie McKean – Aye

2.
Public Comment

No comments.

PASSED: Voting by roll call was as follows:

James Ahlstrom – Aye
Mark Preece – Aye
James Bruhn – Aye
Dave Tovey – Aye
Debbie McKean – Aye

5.
Consider approval of Onion Street
Gardens Subdivision (Hogan).

Ben White – this subdivision was discussed previously regarding a lot line adjustment. Regarding curb and gutter, Ben suggested a deferral agreement.

MOTION: James Bruhn moved to approve the Onion Street Gardens Subdivision with a deferral agreement for curb, gutter and sidewalks.

SECOND: James Ahlstrom seconded the Motion.

PASSED: Voting by roll call was as follows:

James Ahlstrom – Aye
Mark Preece – Aye
James Bruhn – Aye
Dave Tovey – Aye
Debbie McKean – Aye

6.
Discussion on proposed changes to Title 12,
Streets, Sidewalks, and Public Places, of the
West Bountiful Municipal Code to include
excavation restrictions for newly constructed
roads.

Ben White – After construction of 400 North was completed, the city received a request to cut the road. This prompted staff to research other cities to see how they handle similar issues. A new section was proposed for the Planning Commission to consider. They made some modifications to clear up language and they changed a proposal for a 7-year moratorium on excavation of new roads to 5 years. Cuts can be allowed before the moratorium is up but it will be at the city's discretion. There would be a fee on a sliding scale according to the age of the road. The fee will be expensive and Steve Maughan stated it should prompt people to get their work done before a new road goes in. There was discussion regarding the section about blocking sidewalks. The Planning Commission wanted to remove the language about gates opening

PENDING

- On 700 West, the water line is in and all the tie-ins are done. The old water lines have been disconnected, including all stubs. There will be a three-way valve at each stub.
- There was a water break a year ago at 1600 North 800 West and a sink hole appeared this year. Public Works excavated and found the water had apparently affected an abandoned gas line causing the sink hole. Steve used a flowable-fill method to patch the hole. He is considering having the people doing cuts to repair them using the flowable-fill. The product is expensive but its use will cut manpower hours and may work better than previous methods.
- They did one water tie-in yesterday at Ranches at Lakeside. They are planning on finding a line on the east side and will tie in there on Friday. The curb and gutters are going in and they are getting the storm drain boxes done.
- Holly Oil put in a 16-inch main line for fire protection from 800 West to the canal. The tie-in was done this week. We took samples to test before they turn the water on.
- Water samples have been taken from the Stone Creek Well rehab. After the samples are back, which should be by the end of July, they will start running the well.
- Seven fire hydrant replacements were ordered and Steve is working on prioritizing the locations for them. The purchase was budgeted last year and the labor is budgeted this year. Debbie suggested putting tall flags on the hydrants before next winter, which would be a good scout project, and she will put an article in the newsletter asking residents to clean snow off the hydrants that are near their homes.

Parks and golf course

- The roadside mowing is done. Regarding the golf course, they are talking about spraying the weeds along the fence with a broadleaf killer and then grow grass. They had been planning on putting grass in part of the road edge, anyway. They can begin working on the Birnam Woods Park now that the weather is drier.
- The park restrooms are complete but Steve does not know if there has been a bigger line run to the bowery yet. He has heard many positive comments about the park improvements, as have the council members. They will get the edges of the trail level with the grass over time.
- The parking lot project for the golf course will start next week. They are filling up the pond at Hole 17 and have put in a gate to control the level. Marcus finished planting grass at the back of the driving range. A resident of West Bountiful has offered to level the holes with some special equipment he has for that purpose. They received great comments from the long-drive competition.

PENDING

James Ahlsrom – Aye
Mark Preece – Aye
James Bruhn – Aye
Dave Tovey – Aye
Debbie McKean – Aye

12.

Closed meeting for the
purpose of discussing items as
allowed, pursuant Utah Code
Annotated 52-4-205.

MOTION: James Ahlstrom moved to go to a closed meeting in the large
conference room for the purpose of discussing the character, professional
competence, or physical or mental health of an individual pursuant Utah
Code Annotated 52-4-205.

SECOND: Dave Tovey seconded the Motion

PASSED: Voting by roll call was as follows:

James Ahlsrom – Aye
Mark Preece – Aye
James Bruhn – Aye
Dave Tovey – Aye
Debbie McKean – Aye

10:25 pm

MOTION: James Bruhn moved to end the closed session.

SECOND: Debbie McKean seconded the Motion.

PASSED: Voting was as follows:

James Ahlsrom – Aye
Mark Preece – Aye
James Bruhn – Aye
Dave Tovey – Aye
Debbie McKean – Aye

13.

Possible action following closed meeting

MOTION: James Ahlstrom moved to extend an offer of employment to
Duane Huffman under terms and conditions to be set out and delivered by
Steve Doxey. The offer will include the following:

1. Contract term will be three years.

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MAYOR KENNETH ROMNEY

HEIDI VOORDECKERS (CITY RECORDER)

NATHALIE ELLINGSON (SECRETARY)